



आदि प्रमाण प्रणाली

e-Tribe Validity

TRIBAL RESEARCH & TRAINING INSTITUTE
(Government of Maharashtra)

Applicant User Manual



How to Register as User

Login to your Account

Email address

Password

2398

Login

New User? Register here

[Forgot Password?](#)

- Go to the E-Tribe Validity website.
- On the homepage, click the **New User? Register Here** button (as shown in the image).





How to Register as User

Registration Form

1 Basic Info

2 Verification

Purpose(उद्देश) *

-- Select Purpose --

Salutation(अभिवादन) *

-- Select Salutation --

First name(पहिले नाव) *

Enter first name

Middle name(मधले नाव) *

Enter middle name

Last name(आडनाव) *

Enter last name

Gender(लिंग) *

-- Select Gender --

UID (Aadhaar | आधार क्रमांक) *

Enter valid aadhaar number

Email ID(ई - मेल आयडी) *

Enter email

Mobile(मोबाइल क्रमांक) *

+91 Enter mobile number

Password (पासवर्ड) *

Enter password

Confirm Password (पासवर्डची पुष्टी करा) *

Confirm your password

Next →



How to Register as User

Under **Registration Form** section:

- Select **Purpose** and **Salutation**.
- Enter **First Name**, **Middle Name**, **Last Name**, **Gender**, and **UID (Aadhaar Number)**.
- Enter **Email ID** and **Mobile Number**.
- Create **Password** and confirm it in **Confirm Password**.
- Click **Next** to proceed.

Note:

- (*) Indicates mandatory fields.
- Your **Email address** will act as your **User Name**. Applicants can use their email address as the username to log in to the **E-Tribe Validity Application**.
- **Password requirements:** At least 8 characters with one capital letter, one small letter, one number, and one special character.
- **Female applicant's name** should be as per paternal side.
- **Warning:** Applicant's name must be the same as on the Scheduled Tribe Certificate.
- Applicants must **save their User ID and Password** for future use.
- Enter only the applicant's own **Mobile Number and Email ID**.



How to Register as User



Registration Form

1 Basic Info

2 Verification

Mobile (मोबाइल क्रमांक) *

+91



Send OTP

Enter Mobile OTP *

Enter mobile OTP

Verify

Email (ईमेल) *



Send OTP

Enter E-Mail OTP *

Enter email OTP

Verify

Declaration (घोषणापत्र):-

आदि प्रमाण प्रणालीमध्ये अर्ज सादर करताना वेळी मी पुढील बाबींशी सहमत आहे.

- मी माझा मोबाइल क्रमांक व ई-मेल पत्ता आदि प्रमाण प्रणालीमध्ये नोंदविलेला असल्यामुळे सदर मोबाइल क्रमांक व ई-मेल वर मला वेळोवेळी अर्जाची सध्यास्थिती कळेल याबाबत माझी कोणतीही हरकत नसून याची मला कल्पना आहे.
- आदी प्रमाण प्रणाली मध्ये ऑनलाईन अर्ज सादर केल्यानंतर अर्जाची प्रत (नमुना "ड"), मूल जात / जमात प्रमाणपत्र, मालीव दिनांकाच्या अगोदर जात / जमातीचा पुरावा/पुरावे व इ. आवश्यक सर्व कागदपत्रे साक्षात्कृत करून संबंधित समिती कार्यालयात टर्निटेशन केल्या पासून 30 दिवसांच्या आत सादर करावे लागेल याची मला पूर्णपणे जाणीव आहे.
- आदी प्रमाण प्रणाली मध्ये टर्निटेशन केल्यापासून 30 दिवसांच्या आत संबंधित समिती कार्यालयामध्ये अर्जाची प्रत (नमुना "ड"), मूल जात / जमात प्रमाणपत्र, मालीव दिनांकाच्या अगोदर जात / जमातीचा पुरावा/पुरावे व इ. आवश्यक सर्व कागदपत्रे (साक्षात्कृत) सादर नाही केल्यास सदरचा अर्ज अपोआप कोणतेही कारण किंवा कोणतीही नोटीस न देता रद्द करण्यात येईल याची मला पूर्ण कल्पना आहे.
- मी याचीही जाणीवपूर्वक कसली देतो/देते की, मी दिलेली सर्व माहिती अचूक व अव्यावत आहे तसेच सादर करण्यात येणाऱ्या प्रस्तावा/अर्जांमध्ये कोणतीही चुकीची किंवा झोटी माहिती दिल्यास, मला या प्रस्तावातून अपात्र ठरवले जाऊ शकते किंवा यासंदर्भात उद्भवणाऱ्या कोणत्याही कार्यवाहीला सामोरे जावे लागेल याची मला पूर्णपणे जाणीव आहे.

☐ I Agree

2591



Enter Captcha Code

Submit

Under Verification section:

- Enter your **Mobile Number** and **Email ID**.
- Click **Send OTP** for both Mobile and Email.
- Enter the received **Mobile OTP** and **Email OTP**.
- Click **Verify** for both Mobile and Email.
- Read the **Declaration** carefully and tick **I Agree**.
- Enter the **Captcha Code**.
- Click **Submit** to complete registration.
- You will see an alert message saying 'User registered successfully. Please log in'.



Login & Forgot Password

Login to your Account

Email address

Password

4956

Login

New User? Register here

[Forgot Password?](#)

Forgot Password

Enter Email *

Close

Send Password Reset Link

Login & Forgot Password

To Login:

- Enter **Email Address**, **Password**, and **Captcha Code**.
- Click **Login** to access your account.

If you are a **New User**, click **New User? Register here**.

If you **Forgot Password**:

- Enter your **registered Email Address**.
- Click **Send Password Reset Link**.
- Open your email inbox, click the reset link, and set a **new password** (must follow password rules).
- Return to the login page and log in with the **new password**.

Applicant Details

1 Applicant details
2 Address details
3 Education details
4 Family details
5 Family migration details
6 Family caste/tribe validity details
7 Upload document

Applicant Details

Salutation *
Mr.

Applicant's first name *
Test

Applicant's middle name *
Test

Applicant's last name *
Test

Marital status *
Select Status

Applicant name as per caste/tribe certificate *
Enter full name as per caste/tribe certificate

Mobile Number *
9404612961

Is this your WhatsApp number? *
☐ Yes ☐ No

WhatsApp Number*
Enter WhatsApp number

Date of Birth *
dd-mm-yyyy

Birth Place *
Enter Birth place

Category Applied*
Scheduled Tribes

Caste/Tribe Applied*
Select a Caste

Caste/Tribe certificate MRC or Outward number *
Enter caste/tribe certification no.

Caste/Tribe certificate barcode number *
Enter caste/tribe barcode no.

Caste/Tribe certificate issuing date *
dd-mm-yyyy

Caste/Tribe certificate issued from district *
Select District

Caste/Tribe certificate issued from taluka *
Select Taluka

Designation of certificate issuing authority*
--Select Authority--

Mother tongue *
Select

Regional district *
Enter regional district

God/Goddess name *
Enter God/Goddess name

Name of the Document on which Caste/Tribe Certificate is Obtained from Competent Authority

☐ Applicant School LC/TC
☐ Father School LC/TC
☐ Grandfather School LC/TC

☐ Old 7/12 Extract
☐ B A Extract
☐ Self Declaration

☐ Affidavit
☐ Caste/Tribe Certificate of the Father
☐ Caste/Tribe Certificate of Grandfather

☐ Bonafide Certificate
☐ Ration Card
☐ Caste/Tribe Validity Certificate in Blood Relative

☐ Copy of Kothwal Book
☐ Copy of Service Book
☐ Photo ID of Applicant

☐ Other

Five surnames of the applicant's relatives / community.

Surname 1*
Enter Surname 1

Surname 2*
Enter Surname 2

Surname 3*
Enter Surname 3

Surname 4*
Enter Surname 4

Surname 5*
Enter Surname 5

Save & Next

- **Under Application Details Section**
- **Applicant Information**
- **Salutation** - Select appropriate (Mr., Mrs., Miss, etc.) from the dropdown.
- **Applicant's First Name** - Enter your first name as per the caste/tribe certificate.
- **Applicant's Middle Name** - Enter your middle name.
- **Applicant's Last Name** - Enter your surname/last name.
- **Marital Status** - Select your marital status (Single/Married/Other).
- **Applicant name as per caste/tribe certificate** - Enter the full name exactly as mentioned on your caste/tribe certificate.
- **WhatsApp Number** - Enter your WhatsApp mobile number.
- **Is this your WhatsApp number?** - Select Yes or No.
- **Mobile Number** - Enter your active mobile number.



Applicant Details

- **Date of Birth** - Enter your date of birth in **dd-mm-yyyy** format.
- **Birth Place** - Enter the name of the place where you were born.
- **Category Applied** - Select the category (e.g., Scheduled Tribes, SC, OBC, etc.).
- **Caste/Tribe Applied** - Select your caste/tribe from the dropdown.
- **Caste/Tribe Certificate MRC or Outward Number** - Enter the certificate's outward or reference number.
- **Caste/Tribe Certificate Barcode Number** - Enter the barcode number printed on the certificate.
- **Caste/Tribe Certificate Issuing Date** - Select the date when the certificate was issued.
- **Caste/Tribe Certificate Issued From District** - Select the district where the certificate was issued.
- **Caste/Tribe Certificate Issued From Taluka** - Select the taluka from dropdown.
- **Designation of Certificate Issuing Authority** - Select the authority who issued the certificate.
- **Mother Tongue** - Select your mother tongue.
- **Regional Dialect** - Enter your regional dialect (if any).
- **God/Goddess Name** - Enter your family/community deity's name.

Choose the **document(s)** on which your caste/tribe certificate is based(select at least one):

- Applicant School LC/TC, Father School LC/TC, Grandfather School LC/TC, Old 7/12 Extract, 8A Extract, Self Declaration, Affidavit, Bonafide Certificate, Caste/Tribe Certificate of the Father, Caste/Tribe Certificate of Grandfather, Caste/Tribe Validity, Certificate in Blood Relative, Copy of Kotwal Book, Ration Card, Copy of Service Book, Photo ID of Applicant, Other (if applicable)

Enter **five surnames of your relatives/community**:

- Surname 1, Surname 2, Surname 3, Surname 4, Surname 5

Final Step

- After filling all mandatory (*) fields, click on the red **Save & Next** button to proceed to the next section (Address details).





Address Details

Progress bar: 1 Applicant details, 2 Address details, 3 Education details, 4 Family details, 5 Family migration details, 6 Family caste/tribe validity details, 7 Upload document

Address of Applicant / Applicant's Father/Grandfather/Great-Grandfather was residing as on/before 6th September 1950.

Country *
--Select Country--

Pincode *
Enter pincode (Exactly 6 digits)

Village *
--Select Village--

State *
State

District *
District

Taluka *
Taluka

Permanent Address * ⓘ
Enter address

Correspondence address is same as permanent address? *
☒ Yes ☐ No

Previous Section Save & Next →



- **Under Address Details Section**
(Residing as on/before 6th September 1950)
 - **Country** - Select the country from the dropdown list.
 - **State** - Once the country is selected, choose the state where the address belongs.
 - **Pincode** - Enter the correct **6-digit pincode** of the permanent address.
 - **Village** - Select the village from the dropdown (list will depend on the chosen district/taluka).
 - **District** - The district will get auto-filled based on the entered pincode. Verify it is correct.
 - **Taluka** - Select the respective taluka (sub-division) from the dropdown.
 - **Permanent Address** - Enter the complete address (House no., Street, Locality, etc.).
- Correspondence Address same as Permanent Address? -**
- Select **Yes** if both addresses are the same.
 - Select **No** if correspondence address is different. (Then you will need to fill correspondence details separately.)
 - After entering all mandatory (*) details, click **Save & Next** to proceed to the next section.
 - If you want to make corrections or go back, click **Previous Section**.



Education Details

Under Education Details Section

Education - Select the level of education (e.g., Primary, Secondary, Higher Secondary, Graduation, Post-Graduation, etc.) from the dropdown.

Name of Educational Institute and Address - Enter the full name of the school/college/institute along with its complete address.

Year From (YYYY) - Select the year when you started studying at the institute.

Year To (YYYY) - Select the year when you completed (or will complete) your study at the institute.

Select Tribe Mentioned in Educational Record - Choose the caste/tribe name that is mentioned in your educational record (LC/TC/Bonafide certificate).

Education Status - Select the status of your education (e.g., Completed, Pursuing, Dropped, etc.).

- After filling all the details, click on the **Add +** button.
- The record will be displayed in the **Added Education Records** table below.
- To add multiple education records (e.g., school, college, university), repeat steps 1–7 for each.
- If any entry needs to be modified or deleted, use the **Action** options available in the records table.
- Once all educational records are added correctly, click **Save & Next** to proceed to the next section (**Family Details**).

The screenshot shows the 'Education details' form with the following fields:

- Education ***: Dropdown menu with '--Select Education--'.
- Name of educational institute and address ***: Text input field with placeholder 'Enter educational institute and address'.
- Year from (YYYY) ***: Dropdown menu with '--Select Year From--'.
- Year to (YYYY) ***: Dropdown menu with '--Select Year To--'.
- Select tribe mentioned in educational record ***: Dropdown menu with 'Select a Caste/Tribe'.
- Education status ***: Dropdown menu with '--Select Status--'.
- Add +**: Button to add the record.

Below the form is the 'Added Education Records' table:

EDUCATION	INSTITUTE	YEAR FROM	YEAR TO	TRIBE	STATUS	ACTION
-----------	-----------	-----------	---------	-------	--------	--------

At the bottom right, there are two buttons: 'Previous Section' and 'Save & Next +'.

Family Details

TRTI
महाराष्ट्र शासन
महाराष्ट्र शासन

1 Applicant details 2 Address details 3 Education details 4 Family details 5 Family migration details 6 Family caste/tribe validity details 7 Upload document

Family Details

Father's First Name *
Enter Father's First Name

Father's Middle Name *
Enter Middle Name

Father's Last Name *
Enter Last Name

Grandfather's First Name *
Enter Grandfather's First Name

Grandfather's Middle Name *
Enter Grandfather's Middle Name

Grandfather's Last Name *
Enter Grandfather's Last Name

Permanent Address of Father (If Father is not alive, then please mention full address of his last Residence)

Permanent Address Line 1 *
Enter Permanent Address 1

Permanent Address Line 2 *
Enter Permanent Address 2

Country *
India

Pin Code *
Enter Pin Code

Village/Town *
--Select Village--

State *
State

District *
District

Father's Occupation *
--Select Occupation--

Office / Business Address *
Enter Office Address

Contact Number *
Enter Contact Number

Inherited Profession of Family *
Enter Inherited Profession

Is Applicant's Father Literate? *
Yes No

Previous Section Next >

Under Family Details Section

Father's Details

- **Father's First Name** - Enter your father's first name.
- **Father's Middle Name** - Enter your father's middle name.
- **Father's Last Name** - Enter your father's surname/last name.

2. Grandfather's Details

- **Grandfather's First Name** - Enter your grandfather's first name.
- **Grandfather's Middle Name** - Enter your grandfather's middle name.
- **Grandfather's Last Name** - Enter your grandfather's surname/last name.

3. Permanent Address of Father

(If father is not alive, enter the last residence address.)

- **Permanent Address Line 1** - Enter the first line of the permanent address (house number, street, etc.).
- **Permanent Address Line 2** - Enter the second line of the permanent address (area, landmark, etc.).
- **Country** - By default, India is selected. Change if applicable.
- **Pin Code** - Enter the **6-digit pincode** of the address.
- **Village/Town** - Select the village/town from the dropdown.

Family Details

The screenshot shows the 'Family Details' form in the TRTI portal. The form is divided into several sections:

- Family Information:** Fields for Father's Full Name, Mother's Full Name, Date of Birth, and Date of Marriage.
- Permanent Address:** Fields for Permanent Address Line 1, Permanent Address Line 2, Country, State, District, Taluka, and Pin Code.
- Office / Business Address:** Fields for Office / Business Address, Contact Number, and Inherited Profession of Family.
- Education Details:** A section for listing the education of the applicant's father, including fields for Education, Institution, Year Passed, Year To, Grade, Status, and Action.

At the bottom of the form, there are buttons for 'Previous Section' and 'Save & Next'.

- **State** - The state will auto-populate based on the pin code. Verify correctness.
- **District** - The district will also auto-populate based on the pin code. Verify correctness.
- **Taluka** - Select the respective taluka/sub-district.
- **Father's Occupation** - Select your father's current or last known occupation from the dropdown.
- **Office / Business Address** - Enter the office or business address of the father (if applicable).
- **Contact Number** - Enter the father's mobile number or contact number.
- **Inherited Profession of Family** - Enter the traditional/inherited family profession.
- **Is Applicant's Father Literate?** - Select **Yes** or **No**.
- Add those details. You can also edit and delete those details.
- After completing all mandatory (*) fields, click **Save & Next** - to move to the next section (**Family Migration Details**).
- If you need to go back, click **Previous Section**.



Family Migration Details



Progress bar: 1 Applicant details, 2 Address details, 3 Education details, 4 Family details, 5 Family migration details, 6 Family caste/tribe validity details, 7 Upload document

Family Migration Details

State Migration

Is Applicant / Applicant's family migrated to Maharashtra State? *

☐ Yes ☐ No

Native Place Migration

Is Applicant / Applicant's family left the native place? *

☐ Yes ☐ No

Whether Applicant/Applicant's family holding house/land at native place?*

☐ Yes ☐ No

[Previous Section](#) [Save & Next →](#)

Under Family Migration Details Section

- **State Migration-** Is Applicant / Applicant's family migrated to Maharashtra State?
- **Action-** Select **Yes** if your family has migrated to Maharashtra from another state. If not, select **No**.
- **Native Place Migration-** Is Applicant / Applicant's family left the native place?
- **Action-** Select **Yes** if your family has shifted away from the original/native place. Select **No** if your family still resides in the same native place.
- **Holding Property at Native Place-** Whether Applicant / Applicant's family holding house/land at native place?
- **Action-** Select **Yes** if your family still owns house or land in the native place. Select **No** if there is no house/land owned in the native place.
- Review your answers carefully, as they affect family migration history verification.
- Click **Save & Next** to move to the next section (**Family Caste/Tribe Validity Details**).
- If you need to recheck earlier information, click **Previous Section**.



Family Caste/Tribe Validity Details

Family Caste/Tribe Validity Details

Whether scrutiny of the Caste/Tribe certificate of any member of the family has done earlier? *

☒ Yes

☐ No

Name of Relative *

Enter Relative Name

Relation with applicant *

--Select--

Scrutiny Committee *

Select

Reason for Scrutiny *

--select--

When verification took place(YYYY)? *

--Select--

Relative's Caste/Tribe Validity Certificate No. *

RELATIVE'S CASTE/TRIBE VALIDITY CERTIFICATE NO.

Date of issue of Caste/Tribe Validity Certificate *

dd-mm-yyyy

Upload Relative's Validity Certificate *

Choose file

No file chosen

Add +

S.NO.	RELATION	RELATIVE NAME	SCRUTINY COMMITTEE	VERIFICATION YEAR	CASTE/TRIBE VALIDITY CERTIFICATE NUMBER	ISSUED DATE	ACTION
No data added							

If Rejected give it's details*

☐ Yes

☐ No

If applicant has applied for Caste/Tribe validity certificate before any committee in State of Maharashtra? *

☒ Yes

☐ No

Which Committee *

Select Committee

Date Of Application *

dd-mm-yyyy

Committee's Decision *

--Select--

Previous Section

Save & Next →

Under Family Caste/Tribe Validity Details Section

- **Scrutiny of Relative's Caste/Tribe Certificate**
- Whether scrutiny of the Caste/Tribe certificate of any member of the family has been done earlier?
 - Select **Yes** if any relative's caste/tribe certificate has already been verified.
 - Select **No** if no family member has undergone scrutiny.
- If you select **Yes**, then fill the following details:
- **Name of Relative** - Enter the relative's full name.
- **Relation with Applicant**- Select relation (e.g., Father, Mother, Brother, Sister, Uncle, etc.).
- **Scrutiny Committee**- Choose the committee where the scrutiny was done.
- **Reason for Scrutiny**- Select the reason (e.g., education, job, admission, etc.).
- **When Verification Took Place (YYYY)**- Select the year when verification happened.
- **Relative's Caste/Tribe Validity Certificate No.** - Enter the certificate number of the relative's caste/tribe validity.



Family Caste/Tribe Validity Details

Family Caste/Tribe Validity Details

Whether scrutiny of the Caste/Tribe certificate of any member of the family has done earlier? *

☒ Yes ☐ No

Name of Relative *

Enter Relative Name

Relation with applicant *

--Select--

Scrutiny Committee *

Select

Reason for Scrutiny *

--select--

When verification took place(YYYY)? *

--Select--

Relative's Caste/Tribe Validity Certificate No. *

RELATIVE'S CASTE/TRIBE VALIDITY CERTIFICATE NO.

Date of issue of Caste/Tribe Validity Certificate *

dd-mm-yyyy

Upload Relative's Validity Certificate *

Choose file No file chosen

Add +

S.NO.	RELATION	RELATIVE NAME	SCRUTINY COMMITTEE	VERIFICATION YEAR	CASTE/TRIBE VALIDITY CERTIFICATE NUMBER	ISSUED DATE	ACTION
No data added							

If Rejected give it's details*

☐ Yes ☐ No

If applicant has applied for Caste/Tribe validity certificate before any committee in State of Maharashtra? *

☒ Yes ☐ No

Which Committee *

Select Committee

Date Of Application *

dd-mm-yyyy

Committee's Decision *

--Select--

Previous Section

Save & Next →

- **Date of Issue of Caste/Tribe Validity Certificate-** Select the date of issuance.
- **Upload Relative's Validity Certificate-** Upload a scanned copy of the certificate in the required format.
- Click **Add +** to save the record. It will appear in the table below.
- **If Rejected, give its details-** Select **Yes** if the application was rejected earlier, else select **No**.

Applicant's Own Validity Application (if applied earlier)

- If applicant has applied for caste/tribe validity certificate before any committee in the State of Maharashtra?
- Select **Yes** if you have applied earlier.



Family Caste/Tribe Validity Details

Family Caste/Tribe Validity Details

Whether scrutiny of the Caste/Tribe certificate of any member of the family has done earlier? *

☒ Yes ☐ No

Name of Relative *

Relation with applicant *

--Select--

Scrutiny Committee *

Select

Reason for Scrutiny *

--select--

When verification took place(YYYY)? *

--Select--

Relative's Caste/Tribe Validity Certificate No. *

RELATIVE'S CASTE/TRIBE VALIDITY CERTIFICATE NO.

Date of issue of Caste/Tribe Validity Certificate *

dd-mm-yyyy

Upload Relative's Validity Certificate *

Choose file No file chosen

Add +

S.NO.	RELATION	RELATIVE NAME	SCRUTINY COMMITTEE	VERIFICATION YEAR	CASTE/TRIBE VALIDITY CERTIFICATE NUMBER	ISSUED DATE	ACTION
No data added							

If Rejected give it's details* ☐ Yes ☐ No

If applicant has applied for Caste/Tribe validity certificate before any committee in State of Maharashtra? *

☒ Yes ☐ No

Which Committee *

Select Committee

Date Of Application *

dd-mm-yyyy

Committee's Decision *

--Select--

Previous Section

Save & Next →

- Select **No** if this is your first application.
- If **Yes**, then fill these fields:
 - Which Committee-** Select the committee name from dropdown.
 - Date of Application-** Enter the date when you applied.
 - Committee's Decision-** Select the decision (e.g., Accepted, Rejected, Pending).
- Review all details carefully.
- Click **Save & Next** to move to the final section (**Upload Document**).
- To edit earlier information, click **Previous Section**.



Upload Documents

Documents (upload)

Primary Documents (Original certificate)

- Only PDF format is allowed
- Maximum size: 512 KB per document.
- Documents must be scanned (not photos from mobile cameras).
- Use 300 DPI (dots per inch) for scanning. (clear text & stamps)
- Save in PDF directly from the scanner.
- Ensure the document is upright (not rotated)
- Do not crop - full page must be visible
- Seals, stamps, and signatures must be clear
- Text must be clear, dark, and readable.
- Ensure no blur, glare, shadow, or tilted scans.
- Avoid very light or black-and-white photocopies that lose details.
- Note: If candidate does not follow these criterias the document will not be uploaded as AI checks for all the specifications.

Applicant Scheduled Tribe Certificate *

Maximum file size: 512KB
Supported file type: PDF

[Choose file](#) No file chosen

ⓘ Not Uploaded

Original Affidavit (Form F) * [Download Sample Affidavit Form](#)

Maximum file size: 512KB
Supported file type: PDF

[Choose file](#) No file chosen

ⓘ Not Uploaded

Recommendation Letter *

Maximum file size: 512KB
Supported file type: PDF

[Choose file](#) No file chosen

ⓘ Not Uploaded

Aadhaar Card *

Maximum file size: 512KB
Supported file type: PDF

[Choose file](#) No file chosen

ⓘ Not Uploaded



Upload Documents

- **Important Instructions Before Uploading**
- Only **PDF format** is allowed.
- Maximum file size: **512 KB per document**.
- Documents must be **scanned** (not mobile photos).
- Use **300 DPI** resolution while scanning.
- Ensure the document is upright (not rotated).
- Do not crop – the full page must be visible.
- Seals, stamps, and signatures must be clear.
- Text must be **dark, sharp, and readable**.
- Avoid blurred, tilted, light, or photocopied images.
- Save files in **PDF** format directly from the scanner.
-

Steps to Upload Each Document

- **Applicant Scheduled Tribe Certificate**
- Click on **Choose File**.
- Select the PDF file of your caste/tribe certificate.
- Ensure it meets the above criteria.
- **Original Affidavit (Form F)**
 - Download the **Sample Affidavit Form** (if you don't already have one).
 - Prepare and scan the signed affidavit.
 - Upload it in **PDF format**.





Upload Documents

- **Recommendation Letter**
 - Upload the recommendation letter from a competent authority (in PDF format).
- **Aadhar Card**
 - Upload a clear scanned copy of your Aadhaar card (front & back in a single PDF if required).

Attested copies of following document in respect of applicant (Any one of the documents is mandatory)

Applicant's primary school leaving certificate
Maximum file size: 512KB
Supported file type: PDF
 No file chosen

An extract of school admission register
Maximum file size: 512KB
Supported file type: PDF
 No file chosen

An extract of birth and death register
Maximum file size: 512KB
Supported file type: PDF
 No file chosen

Attested Copies of Documents in Respect of Applicant

(Any one of the following documents is mandatory)

You need to upload at least **one attested document** from the list below.

1. Applicant's Primary School Leaving Certificate

1. Scan the original attested copy of your **primary school leaving certificate**.
2. Save it as a **PDF file (max 512 KB)**.
3. Click **Choose File** and upload.





Upload Documents



1. An Extract of School Admission Register

1. If the above certificate is not available, you can upload an attested **extract from your school's admission register** showing your details.
2. Ensure the scan is clear, in PDF format, and under 512 KB.
3. Click **Choose File** and upload.

2. An Extract of Birth and Death Register

1. As an alternative, upload an attested **extract from the birth and death register** that records your birth details.
2. Again, ensure it is scanned properly in PDF (under 512 KB).
3. Click **Choose File** and upload.

Upload Guidelines

- Only **PDF format** is accepted.
- Each file must be **≤ 512 KB**.
- Documents must be **attested (signed & stamped by competent authority)**.
- Ensure the scan is **upright, clear, and complete** (no cropping, glare, or blur).



Upload Documents



सत्यमेव जयते

Attested copies of following document in respect of applicant's Father/Grandfather/Great Grandfather which shows the evidence of caste/tribe name before 6th September 1950. (Any one of the documents is mandatory)

Primary school leaving certificate

Maximum file size: 512KB

Supported file type: PDF

[Choose file](#) No file chosen

Not Uploaded

An extract of school admission register

Maximum file size: 512KB

Supported file type: PDF

[Choose file](#) No file chosen

Not Uploaded

An extract of birth and death register

Maximum file size: 512KB

Supported file type: PDF

[Choose file](#) No file chosen

Not Uploaded

Scheduled Tribe Certificate in the prescribed form

Maximum file size: 512KB

Supported file type: PDF

[Choose file](#) No file chosen

Not Uploaded

If in service, extract of first page/pages of his service record (book) showing his Scheduled Tribe.

Maximum file size: 512KB

Supported file type: PDF

[Choose file](#) No file chosen

Not Uploaded

If father is illiterate, the primary school leaving certificate of the real elderly blood relatives of the applicant and extract of school admission register.

Maximum file size: 512KB

Supported file type: PDF

[Choose file](#) No file chosen

Not Uploaded

You must upload at least **one attested document** that shows the caste/tribe name of your father, grandfather, or great-grandfather **before 6th September 1950**.

- **Document Options (Upload any one)**
- **Primary School Leaving Certificate**
- Upload an attested copy of your father's / grandfather's / great-grandfather's school leaving certificate.
- Must clearly show the caste/tribe entry.
- **An Extract of School Admission Register**
- Upload a scanned attested copy of the admission register entry showing caste/tribe details.



Upload Documents

- **An Extract of Birth and Death Register**
 - Upload an attested extract showing caste/tribe details from official birth/death register.
- **Scheduled Tribe Certificate in Prescribed Form**
 - Upload a properly attested Scheduled Tribe certificate of the father/grandfather.
- **If in Service – Extract of Service Record (First Page/Relevant Pages)**
 - Upload attested extract of the **service book or record** showing caste/tribe details.
- **If Father is Illiterate**
 - Upload the **school leaving certificate of a blood relative** of the applicant (uncle, brother, etc.) along with **extract of school admission register**.
- **Upload Process**
- Click **Choose File** for the document you want to upload.
- Select the attested PDF file (maximum size **512 KB**).
- Ensure the scan is:
 - Upright (not tilted),
 - Clear (no blur/glare),
 - Complete (no cropping),
 - Legible (stamps, seals, and signatures must be visible).





Upload Documents



Other documents (Any one of the documents is mandatory)

Revenue record like, an extract of 7/12, birth register, Sale Deed etc

Maximum file size: 512KB

Supported file type: PDF

Choose file No file chosen

✔ Document Uploaded

Affidavits of the near relatives whose Validity Certificates are submitted in support of the Scheduled Tribe claim of the applicant

Maximum file size: 512KB

Supported file type: PDF

Choose file No file chosen

❌ Not Uploaded

Any other relevant documents in support of his Scheduled Tribe claim

Maximum file size: 512KB

Supported file type: PDF

Choose file No file chosen

❌ Not Uploaded

If any one of the above document is not available, state reasons for non-availability of the documents

You must upload **at least one document** from the list below to support your Scheduled Tribe claim.

- **Document Options (Upload any one)**
- **Revenue Record (like 7/12 extract, Birth Register, Sale Deed, etc.)**
 - Upload an attested copy of **7/12 land extract**, birth register, sale deed, or similar official record.
 - File must be scanned in **PDF format** (≤ 512 KB).
- **Affidavits of Near Relatives with Validity Certificates**
- Upload affidavits of relatives whose caste/tribe validity certificates are submitted in support of your claim.
- Must be properly attested, scanned, and uploaded in **PDF**.



Upload Documents

- **Any Other Relevant Document in Support of Scheduled Tribe Claim**
 - Upload any other official or legal document proving your caste/tribe status.
 - Must be in **PDF format** (≤ 512 KB).
- **If No Document is Available**
 - If you don't have any of the above documents, provide a written explanation.
 - Use the textbox: **"If any one of the above documents is not available, state reasons for non-availability of documents."**
 - Enter a clear reason (e.g., "Original records are not traceable / not issued by authority / misplaced," etc.).
- **Upload Process**
 - Click **Choose File** for the document you want to upload.
 - Select the PDF file from your system (make sure it is ≤ 512 KB).
 - Verify the status changes from **Not Uploaded** → **Document Uploaded**.
 - Upload at least one valid document OR provide justification in the textbox.
- **Final Step**
 - Review that at least **one document is uploaded** OR a valid reason is entered in the textbox.
- **Photo & Signature section**
- **Upload Requirements**
 - **File size (max):** 50 KB per file
 - **Supported formats:** JPG / JPEG / PNG
 - **Image dimensions:** 300px \times 400px (maximum)
 - Ensure images are **clear, upright, and not blurred**





Upload Documents



Photo & Signature

Applicant Photo *

Maximum file size: 50KB

Supported file type: JPG/JPEG/PNG

Maximum image dimension: 300px x 400px

ⓘ Not Uploaded

Choose file No file chosen

Applicant Signature *

Maximum file size: 50KB

Supported file type: JPG/JPEG/PNG

Maximum image dimension: 300px x 400px

ⓘ Not Uploaded

Choose file No file chosen

Applicant's Parent Signature *

Maximum file size: 50KB

Supported file type: JPG/JPEG/PNG

Maximum image dimension: 300px x 400px

ⓘ Not Uploaded

Choose file No file chosen

Steps to Upload

- **Applicant Photo ***
- Click **Choose File**.
- Select a recent passport-size photo of the applicant.
- Ensure the photo is:
 - Clear and in color,
 - Without glare or shadows,
 - Properly cropped to show the face.
- Once uploaded, status will change from **Not Uploaded** → **Uploaded**.



Upload Documents




- **Applicant Signature ***
- Click **Choose File**.
- Upload a scanned copy of the applicant's signature on white paper.
- Signature should be:
 - Clear and readable,
 - Not smudged or tilted,
 - Dark ink (blue or black preferred).
- **Applicant's Parent Signature ***
- Click **Choose File**.
- Upload a scanned copy of the parent's signature on white paper.
- Ensure it is:
 - Properly attested,
 - Clear,
 - Within size and dimension limits.
- **Final Step**
- Confirm all uploads show as **Document Uploaded**.
- Double-check clarity, size, and correctness.
- Click **Save & Next** to proceed with final submission.





Preview Application Form

Preview application form

Personal Information

PURPOSE	Education	PURPOSE TYPE	For Professional Education after SSLC/X/10		
APPLICANT NAME	Mr. Test Test	CASTE/TRIBE	00 Bhi	CERTIFICATE NUMBER	8675442532532423423423
CERTIFICATE BARCODE NUMBER	8123412312312312312	ISSUING DATE	08/10/2025	ISSUING DISTRICT	Pune
ISSUING TALUKA	Pune City	ISSUING AUTHORITY	Sub Divisional Officer Pune	DATE OF BIRTH	08/10/2025
COMMITTEE NAME	Scheduled Tribe Certificate Issuing Committee, Pune				
EMAIL	*****@*****.com				
MARITAL STATUS	Single	MOBILE NUMBER	*****		
MOTHER TONGUE	Marathi	CATEGORY	Scheduled Tribes	BIRTH PLACE	Test
DOCUMENT ON WHICH CASTE CERTIFICATE IS BASED	Applicant School LCTC Father School LCTC Old 712 Extract, Aftdavit.				
SURNAME 1	test1	SURNAME 2	test2	SURNAME 3	test3
SURNAME 4	test4	SURNAME 5	test5		

I hereby declare

☐ I, Test Test Test hereby declare that the information provided in the e-Tribal Validity application form is complete, accurate, and true to the best of my knowledge. I understand that any false or misleading information may lead to the rejection of my application or the cancellation of any benefits, offers, or appointments granted in the future.

Place: _____

Verify Contact Information & Submit

Verify SMS OTP

An OTP will be sent to your registered mobile number for verification.

*****2861

ENTER OTP SENT TO YOUR MOBILE

Verify Email OTP

An OTP will be sent to your registered email address for verification.

*****@*****.com

ENTER OTP SENT TO YOUR EMAIL



- This is the **final preview** of your application before submission.
- It displays all the information you have entered in earlier steps.
- You must carefully **verify all details** and confirm before final submission.
- If you find **any mistakes**, go back by clicking **Previous Section** and correct them.
- Once everything is correct, proceed with **Final Submission**.
- **Declaration**
- Read the declaration statement carefully.
 - It confirms that all information provided in the application is **true, complete, and accurate**.
- Tick the checkbox "**I hereby declare...**" to agree.
- Enter the **Place** (your current city/town where you are submitting the application)
- **Verify Contact Information**
- **(a) SMS OTP Verification**
- Click **Send OTP** under **Verify SMS OTP**.
- An OTP will be sent to your **registered mobile number**.
- Enter the OTP digits in the boxes provided.
- Click **Verify**.
 - Once verified successfully, the status will be updated.



Preview Application Form

- **(b) Email OTP Verification**
- Click **Send OTP** under **Verify Email OTP**.
- An OTP will be sent to your **registered email ID**.
- Enter the OTP digits in the boxes provided.
- Click **Verify**.
 - Once verified successfully, the status will be updated.
- **Final Submission**
- After both **SMS OTP** and **Email OTP** are verified, recheck your application details.
- If you need to make corrections, click **Edit**.
- If everything is correct, click **Submit & Lock**.
- Once locked, you cannot make further changes.
- Save or download the **Acknowledgement/Receipt** for your records.
- **Feedback & Comments (After Submit & Lock)**
- Once you click **Submit & Lock**, your application will be successfully submitted.
- The system will generate an **Acknowledgement/Receipt** – download and save it for future reference.
- After submission, you may see an option to provide **Feedback/Comments** about your application experience.
 - Enter your comments or suggestions (e.g., ease of use, difficulties faced, improvements needed).
 - Keep your feedback clear and concise.
- If required, the system may also allow you to raise queries or add remarks related to your submitted application.





Profile Details Review

- This section shows the summary of your submitted application:
 - **Full Name** - Verify your entered name.
 - **Application ID** - Unique ID assigned to your application (note it down for future tracking).
 - **Tribe Name** - Confirm your caste/tribe name is correct.
 - **E-mail & Mobile** - Check that contact details are accurate.
 - **Gender, Marital Status, Address** - Ensure correctness.
 - **Application Status** - Current stage of your application (e.g., Waiting for Hard Copy).
- Actions Available**
- **Download Application PDF**
 - Click the **yellow button “Download Application PDF”**.
 - A PDF copy of your submitted application will be downloaded.
 - Save it safely on your system and take a printout.
 - **Withdraw My Application**
 - If you want to cancel your submitted application, click the **red button “Withdraw My Application”**.
 - Provide a valid reason (if prompted).
 - Once withdrawn, the status will update, and the application will no longer proceed for scrutiny.
 - Note: After withdrawal, you must submit a **new application** if you still require caste/tribe validity.
- Final Step**
- Always download and keep a copy of the **PDF** for your records.
 - Track the status regularly (e.g., Waiting for Hard Copy, Under Scrutiny, Approved/Rejected).

